



# **RYDEMORE**

HEAVY DUTY TRUCK PARTS INC.

## Employment Application

In compliance with Federal and State equal employment opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, gender, national origin, age, marital status, veteran status, non-job related disability, or any other protected group status.

### APPLICANT INFORMATION

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.

Address: \_\_\_\_\_  
Street Address Apt./Unit

Address: \_\_\_\_\_  
Mailing Address If Different

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Are you eligible to work in the United States: YES \_\_\_\_\_ NO \_\_\_\_\_

Previous Address: \_\_\_\_\_  
Street Address Apt./Unit

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Position Applying For: \_\_\_\_\_ Date Available: \_\_\_\_\_

Can you perform, with or without reasonable accommodation, the essential functions of the job (as described in the attached job description)? YES \_\_\_\_\_ NO \_\_\_\_\_

### EMPLOYMENT HISTORY

Have you worked for this company before? \_\_\_\_\_ Dates: From \_\_\_\_\_ To \_\_\_\_\_

Position: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_ Position: \_\_\_\_\_

Address: \_\_\_\_\_  
Street Address Apt./Unit

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Supervisor/Contact: \_\_\_\_\_

Reason for leaving: \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
Street Address Apt./Unit

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Supervisor/Contact:** \_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

**Previous Employer:** \_\_\_\_\_ **Position:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
Street Address Apt./Unit

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Phone:** \_\_\_\_\_ **Supervisor/Contact:** \_\_\_\_\_

**Reason for leaving:** \_\_\_\_\_

### REFERENCES

Please list 3

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Address:** \_\_\_\_\_ **Phone:** \_\_\_\_\_

**City:** \_\_\_\_\_ **State:** \_\_\_\_\_ **Zip Code:** \_\_\_\_\_

### EDUCATION

**High School:** \_\_\_\_\_ **Location** \_\_\_\_\_

Did you graduate? Yes \_\_\_\_\_ No \_\_\_\_\_

**College:** \_\_\_\_\_ **Location:** \_\_\_\_\_

**Course of Study** \_\_\_\_\_ **Did you graduate?** Yes \_\_\_\_\_ No \_\_\_\_\_

**Degree or Diploma** \_\_\_\_\_

**Graduate School:** \_\_\_\_\_ **Location:** \_\_\_\_\_

Course of Study \_\_\_\_\_ Did you graduate? Yes \_\_\_\_\_ No \_\_\_\_\_

Degree or Diploma \_\_\_\_\_

**Vocational School:** \_\_\_\_\_ **Location:** \_\_\_\_\_

Course of Study \_\_\_\_\_ Did you graduate? Yes \_\_\_\_\_ No \_\_\_\_\_

Certificate or Diploma \_\_\_\_\_

## DISCLAIMER & ACKNOWLEDGEMENT

### PLEASE READ CAREFULLY BEFORE SIGNING

I certify that all the information submitted by me on this application is true and complete, and I understand that if I provided any false or misleading information, my application may be rejected, and if I am employed, my employment may be terminated at any time.

I understand that Rydemore Heavy Duty Truck Parts Inc. is an "At Will Employer". This means that regardless of any provision in this employee handbook, either you or the company may terminate the employment relationship at any time, for any reason, with or without cause or notice.

I also understand and agree that the terms and conditions of employment may be changed, with or without cause and with or without notice, at any time by Rydemore Heavy Duty Truck Parts Inc. I understand that no Company representative has any authority to enter into any agreement for employment for any specific period of time, or to make any agreement contrary to the forgoing.

I expressly authorize, without reservation, Rydemore Heavy Duty Truck Parts Inc. its representatives, employees or agents to contact and obtain information from all references (personal or professional), employers, public agencies, licensing authorities and educational institutions and to otherwise verify the accuracy of all information provided by me in this application, resume' or job interview.

I understand that, if I am hired, I will be required to provide proof of identity and legal authorization to work in the United States as required by federal immigration laws.

If hired, I agree to conform with the policies and procedures established by Rydemore Heavy Duty Truck Parts Inc. and I understand that these policies and procedures and/or the employee handbook do not form a contract of employment either expressed or implied.

Rydemore Heavy Duty Truck Parts Inc. does not tolerate unlawful discrimination based on sex, race, color, religion, national origin, citizenship, age, disability or any other protected status under applicable federal, state or local law. No question on this application is used to limit or exclude an applicant from employment consideration on any basis prohibited by applicable federal, state or local law.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_